St. Paul's C of E Primary School

Privacy Notice

Child Friendly Privacy Notice
Aimed at 7-11 Year Olds

How we use information about you

Who we are?

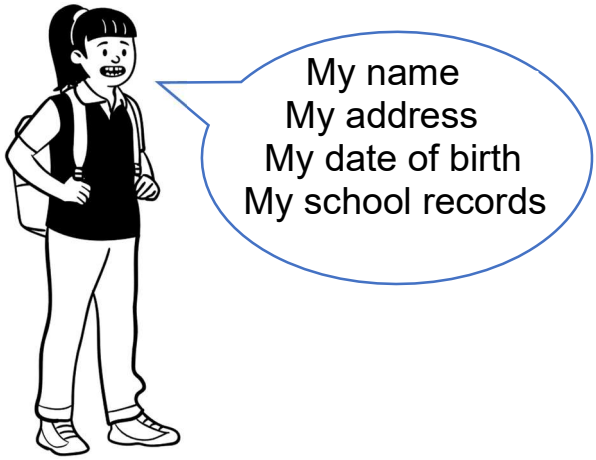
We are St. Paul's C of E Primary School.

When you come to our school, we collect data about you to help us support you whilst you are here.



What information about me do you collect?

Personal data is information about you. It includes things like:

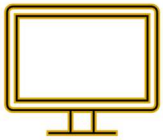




Why do you need this information?

- To help you learn
- To keep you safe in school
- To make sure you have the right support
- Because the law says we have to

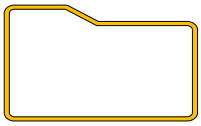
How do you keep my information safe?



Store it securely in locked cabinets and on school



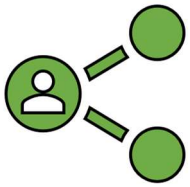
Make sure only people who support you can see it



Only keep it for as longed as is needed

We always ensure your data is kept safe. When you leave school, your information goes with you to the next school, or it is deleted

Who else can see my information?



Only people who work for us, or those we give permission to, can see it. These include;

- The government
- Your local council
- Health workers (like the school nurse)

Your choices



You and your parents can ask to see your information

You can say no to some uses (such as website photographs)

You can ask us to correct any information that is wrong

What if I want to find out more?

Remember: Your information belongs to you. We use it to help you learn, stay safe and do the best we can for you while you are at school

Speak to your teacher

Speak to the Data Protection Officer
igschoolsupport@stockport.gov.uk

If you are unhappy visit ico.org.uk/concerns

Document Control

Title	School Privacy Notice – Child friendly
Document Owner	Information Governance – Stockport Metropolitan Borough Council
Document Status	For School Approval
Links with other policies, procedures, or guidance	IGSSPN 002 - Privacy Notice for Pupils
Target Audience	Pupils, Parents
Distribution	Website/Hard copy
File Classification	Public
Version	1.0

Revision and Approval

Reviewed by	SMBC IG Team
Issue Date	01/09/2026
Approved by (school)	TBC
Approval date (by school)	TBC
Next review date	01/09/2028
Any changes made	New – Child friendly format to help children understand their privacy rights

Change History

Version	Author	Issue Date	Review date	Changes made?
V1	SMBC IG Team	21.11.2018	01.09.2026	*New*